BUSINESS and COMMUNICATION SYSTEMS GCSE   OPTION SUBJECT
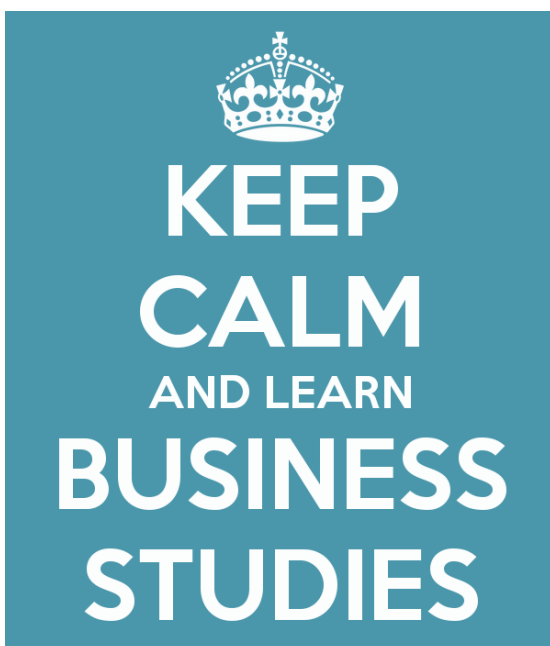
Exam Board: AQA

Course Overview
Are you interested in how all kinds of business from corner shops to multi-nationals are organised and run in today's global environment?
Topics covered include business aims and objectives, the different groups of stakeholders in the business, workplace organisation, human resources, communications and the use of ICT in the business environment.   You will also have the opportunity to develop practical skills in a wide range of computer applications such as file management, word processing, spreadsheets, clipart and databases.

Course Breakdown
The course consists of 6 topic areas:
- ICT in the business environment
- Communication
- Human Resources
- Work Place Organisation
- Computer Applications
- The Business Environment

The 6 topic areas will be covered across the 2 years.

Assessment
The qualification consists of:
- A written exam paper 40%
- A controlled assessment -25%
- A practical exam paper -35%

Qualities needed for success in the course:
- Students will need to have a keen interest in the world of business. They will need to keep up to date with current business news.
- Research skills
- A keen interest in ICT

Possible paths in Post 16:
Progression to Advanced Level business courses.