



## EXAMINATION APPEALS PROCEDURES APPEAL NOTIFICATION FORM

STUDENT NAME: \_\_\_\_\_ TUTOR GROUP: \_\_\_\_\_

### APPEAL DETAILS

Subject and Course

Assessment information (please include the module/unit title and the assessment title, teacher teaching and marking the assessment.)

Reason for appeal (please give brief notes regarding your reason for appeal)

Signed (student) \_\_\_\_\_ Date \_\_\_\_\_

(parent if student under 18) Name \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

Please ensure this is sent to the Examinations Officer. Once received, you will get confirmation that your appeal notification has been received and information regarding the next stage.